

# Mobile Phone Policy

Ambassador International Academy

**Created August 2026**

| Review Date | Reviewed By   | Verified by  | Uploaded / School Website |
|-------------|---------------|--------------|---------------------------|
| August 2027 | Pastoral Team | Principal/VP |                           |
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**Purpose**

At AIA, we are committed to providing a safe, focused, and productive learning environment where all students can achieve their full potential. While we recognise that mobile phones can be useful for communication before and after school, they can also create significant distractions during the school day.

This policy aims to:

- Maximise learning time and concentration in lessons.
- Reduce distractions and interruptions to teaching and learning.
- Encourage positive social interaction between students.
- Promote students' wellbeing and mental health.
- Reduce incidents involving cyberbullying, inappropriate use of social media, and unauthorised photography or recording.
- Ensure students remain fully engaged in school activities and experiences.

Students who bring mobile phones to school do so at their own risk. Phones must be switched off and kept out of sight throughout the school day unless a member of staff has given specific permission for an educational purpose.

### **Why Mobile Phones Are Not Permitted During the School Day**

Research and experience consistently demonstrate that mobile phones can negatively impact students' learning and wellbeing when used during school hours. Mobile phones:

- Distract students from learning and reduce concentration.
- Interrupt lessons and impact the learning of others.
- Increase dependency on social media and online communication.
- Can contribute to anxiety, peer pressure, and conflict.
- Present safeguarding concerns through photography, recording, and online activity.
- Limit opportunities for students to develop face-to-face communication skills and positive relationships.

By maintaining a phone-free school day, we create an environment where students can focus on learning, engage fully with their peers, and develop healthy habits that support their academic success and personal development.

### **The Importance of Parental Support**

The success of this policy depends upon strong partnership between home and school.

We ask parents and carers to:

- Reinforce the school's expectations regarding mobile phone use.
- Avoid contacting students directly during the school day unless there is an emergency.
- Contact the school office if an urgent message needs to be passed to their child.
- Support any sanctions applied when students fail to comply with the policy.

Consistent messages from both home and school help students understand the importance of responsible behaviour and respect for school expectations.

## **Student Non-Compliance Procedures**

Any student found using a mobile phone, with a mobile phone visible, or failing to comply with staff instructions regarding their phone will be subject to the following staged interventions.

### **First Offence**

- The mobile phone will be confiscated immediately and handed to SLT.
- The phone will be securely stored by the school.
- The phone may be collected by the student at the end of the school day (dispersal time).
- Parents will be informed by email.

### **Intended Outcome**

To remind the student of expectations and prevent future incidents through parental awareness and support.

### **Second Offence**

- The mobile phone will be confiscated immediately and handed to SLT.
- The phone will be securely stored by the school.
- A parent must collect the phone from school.
- An SLT parent meeting will be conducted.
- The student will attend a reflection session during lunchtime on the following school day.

### **Intended Outcome**

To encourage reflection on behaviour and strengthen home-school partnership in addressing non-compliance.

### **Third Offence**

- The mobile phone will be confiscated immediately and handed to SLT.
- A parent must collect the phone from school.
- A meeting will be held with parents/carers and relevant school staff to agree strategies for future compliance.
- Student will not be permitted to bring a phone to school until the start of the next term.

### **Intended Outcome**

To provide a significant intervention that reinforces expectations and supports lasting behavioural change.

### **Exceptional Circumstances**

Any student who requires access to a mobile phone for medical, safeguarding, or other exceptional reasons must obtain prior approval from the Headteacher or designated member of staff. Appropriate arrangements will be put in place on an individual basis.

### **Monitoring and Review**

The school reserves the right to review and amend this policy as required to ensure it remains effective in supporting student learning, wellbeing, and safety.

Together, with the support of parents and carers, we can ensure that our school remains a focused, respectful, and positive learning environment for all students.